

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
NOVEMBER 22, 2010 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education & Community & Student Relations Committees)</i>
William A. Sweigart	<i>(Finance Committee)</i>
Dr. Tonya T. Taylor	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives:

Kelsey McKee, Senior Class Representative
Vinasia Miles, Junior Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 26, 2010 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the November 16, 2010 School Board Hearing subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on November 22, 2010 at 6:00 P.M. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
November 25-26, 2010	~	<i>Thanksgiving Holiday</i>	~
December 7, 2010	6:00 P.M.	Reorganization Meeting	9/10 Center Auditorium
December 7, 2010	<i>Immediately following Reorganization Meeting</i>	School Board Meeting	9/10 Center Auditorium
Dec. 23 - Jan. 2, 2011	~	<i>Winter Break</i>	~

BOARD PRESIDENT'S REPORT

Presentation by the Caln Elementary School Students, Mary Jean Wilson-Stenz, Principal.

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT
MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending October 31, 2010.

Fund	Paid
General Fund – 10	\$ 4,862,503.20
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	645,933.27
Capital Projects Fund 34 / 2010 GOB	0.00
New Capital Reserve Fund 38	36,085.00
Food Service – 51	148,267.67
Trust Fund – 71	0.00
Student Activities Fund – 81	23,702.28
Agency Fund – 89	7,737.29
TOTAL	\$ 5,724,228.71

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending October 31, 2010.

C. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending October 31, 2010.

D. **Sale of Real Estate Tax Liens – Municipal Revenue Service**

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed resolution regarding the sale of delinquent real estate tax liens to Municipal Revenue Service for 2011, 2012, and 2013.

E. **Waiver Of Taxes**

RECOMMENDED MOTION: That the Board of School Directors approves the waiver of approximately \$10,924.98 in taxes on three parcels in South Coatesville Borough as requested by the Borough of South Coatesville and the Housing Authority of the County of Chester.

F. Joint Purchasing – CCIU and Pennsylvania Education Joint Purchasing Council

RECOMMENDED MOTION: That the Board of School Directors approves the District's participation in the CCIU and the Pennsylvania Education Joint Purchasing Council for the 2011-12 fiscal year for the following categories: custodial supplies, copy & computer paper, technology, cafeteria small equipment, disposable wares, fuel oil, gasoline, propane gas, general supplies, art supplies, science supplies, woodworking supplies, musical instruments, and athletic supplies.

G. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Ben, David, 6.5 Hour Special Education One-On-One Aide for the Coatesville Area Senior High School. Letter Dated: 10/18/10. Reason: Personal. Effective: 10/22/10.

b. FEDERATION

- 1) Roth, Edith, 3.0 Hour General Utility Worker for the South Brandywine Middle School. Letter Dated: 10/22/10. Reason: Personal. Effective: 10/19/10.

c. EXTRA DUTY

- 1) Gast, Jennifer, Mentor for the Coatesville Area School District. Letter Dated: 10/14/10. Reason: Personal. Effective: 10/22/10.
- 2) Johnson-Morse, Debra, Co-Advisor for the Girlfriends Mentoring Club for the East Fallowfield Elementary School. Letter Dated: 11/3/10. Reason: Personal. Effective: 11/3/10.
- 3) Ritter, John, 8th Grade Boys' Basketball Coach for the Scott Middle School. Letter Dated: 10/21/10. Reason: Personal. Effective: 10/21/10.
- 4) Toth, Tiffany, Majorette Instructor for the Coatesville Area Senior High School CAMPUS. Letter Dated: 6/30/10. Reason: Personal. Effective: 6/30/10.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Gilbert, Christine, Substitute Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 11/23/10. SP4: Approved.
 - 2) Green-Holmes, Jacqueline, Substitute Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 11/23/10. SP4: Approved.
 - 3) Reed, Patricia, Substitute Cafeteria/Playground Aide, Instructional Aide and Secretary for the Caln Elementary School. Salary: \$9.50/hr./\$10.50/hr./\$14.00/hr. Effective: 11/23/10. SP4: Approved.
 - 4) Woodward, Jessica, 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. Posted: 9/28/10 (Matthews). Salary: \$12.50/hr. Effective: 11/1/10. SP4: Approved.
- b. FEDERATION
- 1) Thomas, Catherine, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 11/23/10. SP4: Approved.
- c. EXTRA DUTY
- 1) Brown, Dominic, 7th Grade Girls' Basketball Coach for the North Brandywine Middle School. Posted: 8/3/10 (Stukes). Salary: \$2,646.00. Effective: 2010 – 2011 School Year. SP4: Staff.
 - 2) Cunningham, Elizabeth, 7th Grade Cheerleading Coach for the Scott Middle School. Posted: 10/1/10 (Keech). Salary: \$1,246.21. Effective: 2010 – 2011 School Year. SP4: Pending.
 - 3) Good, Stephen, 8th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 10/28/10 (Ritter). Salary: \$3,303.00. Effective: 2010 – 2011 School Year. SP4: Staff.
 - 4) Hughes, Gabriel, Drama Club Advisor for the North Brandywine Middle School. Posted: 9/28/10 (Baxter). Salary: \$2,430.00. Effective: 2010 – 2011 School Year. SP4: Staff.
 - 5) Jacks, Brandon, 7th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 6/22/10 (Shelton). Salary: \$2,058.00. Effective: 2010 – 2011 School Year. SP4: Pending.
 - 6) Kamara, Alim, Assistant Girls' Basketball Coach for the Coatesville Area Senior High CAMPUS. Posted: 8/10/10 (Wood). Salary: \$3,816.00. Effective: 2010 – 2011 School Year. SP4: Staff.
 - 7) Neubauer, Danielle, EAP Intervention Tutor for the King's Highway Elementary School. Posted: 8/31/10 (New). Salary: \$30.00/hr. Effective: 11/3/10. SP4: Approved.

- 8) Ritter, John, 7th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 8/3/10 (Ford). Salary: \$2,352.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 9) Shaver, Sarah, Garden Club Co-Advisor for the Friendship Elementary School. Posted: 7/20/10 (Law). Salary: \$350.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 10) Smith, Brandon, Assistant Boys' Varsity Basketball Coach for the Coatesville Area Senior High School CAMPUS. Posted: 7/20/10 (Sweet). Salary: \$3,339.00. Effective: 2010 – 2011 School Year. SP4: Pending.
- 11) Sullivan, Kinsey, Band Director for the Scott Middle School. Posted: 9/10/10 (Rappoldt). Salary: \$1,890.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 12) Tingle-Lewis, Rita, 9/10 Vocal Music Director for the Coatesville Area High School CAMPUS – 9/10 Center. Posted: 9/10/10 (Wisneski). Salary: \$6,000.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 13) Wolstenholme, David, Assistant Wrestling Coach for the Coatesville Area Senior High School CAMPUS. Posted: 6/11/10 (Chandler). Salary: \$3,720.00. Effective: 2010 – 2011 School Year. SP4: Pending.
- 14) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor. SP4: Staff.

MENTOR

Kristin Bottoms (10/25/10 – 6/9/11)

NEW TEACHER

Tasha Dantzler-Hoggard

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. EXTRA DUTY

- 1) Fonde, Patricia, Co-Newspaper Club Advisor for the Friendship Elementary School. Posted: 10/22/10 (New). Salary: \$141.48. Effective: 11/23/10. SP4: Staff.
- 2) Wesley, Coleen, Co-Newspaper Club Advisor for the Friendship Elementary School. Posted: 10/22/10 (New). Salary: \$141.48. Effective: 11/23/10. SP4: Staff.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON CERTIFIED

- 1) DeShullo, Karen, Assistant Director of Business Administration for the Coatesville Area School District. Letter Dated: 10/25/2010. Reason: FMLA/Intermittent FMLA. Effective: 10/18/2010 – 4/18/2011.
- b. CATA
- 1) Mees, Shirl, Special Education Teacher for the North Brandywine Middle School. Letter Dated: 11/10/10. Reason: FMLA. Effective: 11/3/10 – 12/17/10.
 - 2) Schuler, Jamie, Kindergarten Teacher for the Caln Elementary School. Letter Dated: 11/8/10. Reason: Extended Childrearing Leave. Effective: 1/26/11 – 6/9/11.
 - 3) Thompson, Kathleen, Title 1 Reading Specialist for the Reeceville Elementary School. Letter Dated: 10/11/10. Reason: FMLA. Effective: 10/4/10 – 1/7/11.
 - 4) Westmoreland Jr., James, English Teacher for the Coatesville Area Senior High School. Letter Dated: 11/16/10. Reason: Extended Medical Leave of Absence. Effective: 12/01/10 – 1/31/11.
- c. CATSS
- 1) Butler, Colleen, 6.5 Hour Special Education One-On-One Aide for the Rainbow Elementary School. Letter Dated: 10/21/10. Reason: FMLA. Effective: 10/6/10 – 12/1/10.
 - 2) Halfacre, Donna, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 9/23/10. Reason: Unpaid Leave of Absence. Effective: 9/25/10 – 10/11/10.
 - 3) Jackson, Africa, Health Assistant for the Caln Elementary School. Letter Dated: 10/22/10. Reason: FMLA. Effective: 10/19/10 – 11/19/10.
 - 4) Jordan, Denise, Attendance Secretary for the Friendship Elementary School. Letter Dated: 11/11/10. Reason: FMLA. Effective: 11/18/10 – 1/17/11.
 - 5) Souders, Denise, 6.5 Hour Special Education Classroom Aide for the North Brandywine Middle School. Letter Dated: 10/18/10. Reason: Extended FMLA. Effective: 9/24/10 – 10/22/10.
 - 6) Welton, Carol, 4.75 Hour Instructional Aide for the Caln Elementary School. Letter Dated: 9/29/10. Reason: Medical Leave of Absence. Effective: 9/7/10 – 11/15/10.
- d. FEDERATION
- 1) Ben, Delores, 3.0 Hour General Utility Worker for the Friendship Elementary School. Letter Dated: 10/15/10. Reason: Unpaid Medical Leave of Absence. Effective: 10/1/10 – 11/12/10.

- 2) Cumens, Paige, 5.5 Hour Lead Worker for the East Fallowfield Elementary School. Letter Dated: 9/23/10. Reason: Unpaid Medical Leave of Absence. Effective: 1/18/11 – 2/8/11.
- 3) Hamilton, James, Custodian for the Scott Middle School. Letter Dated: 11/9/10. Reason: FMLA. Effective: 10/26/10 – 11/5/10.
- 4) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 11/11/10. Reason: Medical Leave of Absence. Effective: 10/4/10 – 12/11/10.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Mull, Tammie, move from 6.5 Hour Special Education One-On-One Aide for the North Brandywine Middle School to 6.5 Hour Special Education One-On-One Aide for the South Brandywine Middle School. (Assigned new student). Effective: 11/1/10.

b. FEDERATION

- 1) Cumens, Paige, move from 3.75 Hour General Utility Worker for the Coatesville Area Senior High School – 9/10 Center @ \$14.92/hr. to 5.5 Hour Lead Worker for the East Fallowfield Elementary School @ \$15.50/hr. Posted: 9/22/10 (Mize). Effective: 11/1/10.
- 2) Hillworth, Carol, move from 5.5 Hour Lead Worker for the Coatesville Area Senior High School – 9/10 Center to 5.5 Hour Lead Worker for the Gordon Education Center. Posted: 9/22/10 (Freeman). Effective: 10/7/10.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Copeland, Jeffrey, move from Substitute Custodian for the Coatesville Area School District to Custodian “D” for the Coatesville Area Senior High School. Posted: 9/30/10 (Faust). Salary: \$18.48/hr./ \$18.68/hr. after probation period. Effective: 11/23/10.
- 2) D’Angelo Jr., Anthony, move from Custodian “B” @ \$19.48/hr. for the Scott Middle School to Custodian “A” @ \$20.05 for the Scott Middle School. Effective: Retroactive to 9/23/10.
- 3) Delanoy, Mary Jo, move from 4.5 Hour “C” Level General Utility Worker for the Reeceville Elementary School @ \$14.92/hr. to 4.5 Hour “B” Level General Utility Worker for the Reeceville Elementary School @ \$15.33/hr. Effective: Retroactive to 10/27/10.

- 4) Ortiz, Juan, move from Custodian “C” @ \$19.07/hr. for the Coatesville Area Senior High School CAMPUS - 9/10 Center to Custodian “B” @ \$19.48/hr. for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Effective: Retroactive to 9/8/10.
- 5) Vollmer, Patrick, move from Substitute Custodian for the Coatesville Area School District to Custodian “D” for the Reeceville Elementary School. Posted: 9/30/10 (Triboletti). Salary: \$18.48/hr./ \$18.68/hr. after probation period. Effective: 11/23/10.

3. **EDUCATION COMMITTEE** (*Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Energy Efficiency Related Facilities Improvements**

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Chevron Energy Solutions Company as an Energy Services Contracting Organization (ESCO) to provide energy efficiency in six district buildings (Benner, East Fallowfield, Friendship, Reeceville, Scott, and King’s Highway) per the terms of Act 77 of 2004 (The PA Guaranteed Energy Savings Act), subject to the administration and solicitor agreeing on acceptable terms with the ESCO, to be paid from the Capital Projects Fund.

The capital costs will be \$3,073,458 with a guaranteed savings of \$274,526 per year and \$5,923,867 over fifteen years. The payback will be 9.72 years.

B. **Lease of District Property – West Campus**

RECOMMENDED MOTION: That the Board of School Directors approves the request by Stephen A. Trego, Hurricane Hill Farm, to lease the approximately thirty (30) acres of farmland at the West Campus on West Lincoln Highway from February 1, 2011 until December 31, 2015 [five (5) years] for the fee of \$7,590 per year (\$253.00 per acre, up from \$151.00 last year and 66.00 the year before).

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Review of Revised Policy #214 – Class Rank – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #214, Class Rank.

B. **Review of Revised Policy #112 – Guidance – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #112, Guidance.

- C. **Review of Revised Policy #138 – Limited English Proficiency Program – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #138, Limited English Proficiency Program.
- D. **Review of Revised Policy #222 – Tobacco Use – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #222, Tobacco Use.
- E. **Review of Revised Policy #323 – Use of Tobacco/Smoking – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #323, Use of Tobacco/Smoking.
- F. **Review of Revised Policy #423 – Use of Tobacco/Smoking – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #423, Use of Tobacco/Smoking.
- G. **Review of Revised Policy #523 – Use of Tobacco/Smoking – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #523, Use of Tobacco/Smoking.
- H. **High School Ski Club Field Trip to Killington, VT – February 25-27, 2011**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville High School Ski Club Field Trip to Killington, VT, February 25-27, 2011.
- I. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Actions</u>
10DH66	25 day expulsion
10DH67	15 day expulsion
10DH68	30 day expulsion
10DH69	35 day expulsion
10DH70	30 day expulsion
10DH71	30 day expulsion
10DH72	30 day expulsion
10DH73	30 day expulsion
10DH74	30 day expulsion
10DH75	30 day expulsion
10DH76	Expelled for the balance of the 2010-11 school year
10DH77	Referred to an alternative educational setting

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*"A notice of this public meeting was advertised in the Daily Local Newspaper on December 27th & 30th, 2009 and January 1, 2010.
Copies of committee minutes will be maintained in the Office of the Board Secretary."*